

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of November 3, 2015  
**Date:** November 3, 2015

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**Members Present:** Anderson, Bertch, Bohnet, Brooks, Cannell, Collins, Cosby, Depta, Doherty, Hutchins, Ives, Jbara, Johnson, McCurdy, Miller and Schlack

**Staff Present:** Horton

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### **Discussion and Action Items**

- Minutes of the October 27, 2015 meeting were approved as presented.
- Travel
  - Vivien McCurdy and Amy Rummel to attend “Healthy Fall Cooking” in Ann Arbor, MI on November 14, 2015, and “You Are What You Eat” in Grand Rapids, MI on December 16, 2015.
  - Robin Schieber to attend the Summit on Racism at the Borgess Hospital Lawrence Center on November 19, 2015.
- Grants
  - none

### **Personnel Items**

- Kudos
  - Vivien McCurdy for stepping in to help with the evening section of CUL 100.
  - Muriel Hice, Bob Stokes, facilities and financial services for their timely support in the acquisition of a truck for use in the WTTA. Through their diligent follow-up, we were able to secure the vehicle in time for the Service Training scheduled for November 2, 2015.
  - Bill McElhone, Linda Depta and the KVM staff for the great Halloween event at the Museum.
- Reality Checks-
  - Open carry/concealed carry (weapons) still being debated at many levels.
- Hires, Resignations and Retirements
  - Lynsey Wall, PT Lab Assistant in Biology, resigned effective November 6, 2015.

- Lauren Koontz, PT Student Strengths Ambassador, resigned effective November 5, 2015.
- Chris Augustine, PT Career Advisor, resigned effective November 30, 2015.
- Andrew Greig, FT Systems Analyst/Developer, resigned effective November 27, 2015.
- Meredith Mancuso, Senior Office Specialist, SSC – hired effective November 11, 2015.
  
- Guided Pathways
  - On-line course to be offered – names must be in by November 10, 2015.
  
- Superintendents Meeting
  - A dinner for area Superintendents is in the planning stages – date to be determined.
  
- Benchmarks
  - Steve Cannell provided an overview of the Community College Benchmark Project.
  
- Other
  - All media interaction needs to go through Mike Collins.
  - Culinary Faculty Search Committee and candidates meeting on November 9, 11, 16, and 19, 2015 – food will be available.
  - Sustainable Brewing students meeting with media for an approved discussion over dinner on November 5, 2015.
  - Terry Hutchins has scheduled meetings with Dan Maley to discuss the logistics for the new campus – deliveries, mail, perishable and non-perishable items, etc.
  - Board meeting next week will include auditors, design students and Vivien McCurdy.
  - Diversity and Inclusivity committee will have a table at the NAACP dinner on Saturday.
  - Craig Jbara distributed an Academy Refund Policy.
  - 1<sup>st</sup> module of Diversity and Inclusivity training – dates and times to be sent via email.
  - Major construction at the Kalamazoo Valley Museum will continue for several weeks.
  - Sandy Bohnet shared some changes to the insurance plans that will be distributed next week.
  - Mike Collins indicated there is some discussion concerning a special assessment for businesses in connection with Metro Transportation.

**~Next Meeting is November 10, 2015, 8:00 a.m. in the Board Room 3365~**

**VP'S AND KATHY JOHNSON ONLY**